

Waterford Public Library
117 Third St, Waterford NY
Minutes of Library Board of Trustees Meeting of July 9, 2019

The regular monthly meeting of of the Board of Trustees of the Waterford Public Library was held on Tuesday, July 9, 2019, at the Library, and brought to order at 6:00pm. Present were Trustees Joanne McLeod, Christine Connell, Barry Walsh, Barbara Turpin, and Director Tim McDonough. Also attending was Patricia LaRochelle (Notary)

Swearing in of New Trustee

Barbara Turpin was sworn in to a five year term by Notary Patricia LaRochelle

Minutes

Minutes from June 11, 2019 meeting approved, motion by Walsh, seconded by McLeod. Motion carried.

Friends of the Library Report

The Friends of the Library netted \$113 from the Dining for a Cause at the 99 Restaurant. The Friends awarded a \$100 scholarship to WHS graduating Cacert Burnes. Upcoming events include Dragon Boat Race in August and Tugboat Roundup in September

Financial Reports

- General Ledger report was approved, moved by McLeod, seconded by Walsh, Motion carried.
- Budget v. Actual and Balance Sheet reviewed. Operating fund balance on June 30, 2019 was \$1,713.78. Total available funds = \$ 152,445.43
- Warrants for July approved. Motion by McLeod, seconded by Walsh, motion carried.

Directors Report for June 2019

- June 2019 total circulation was 2094 items. This is a 9.7% drop from May 2019, and a **47% decrease** from June 2018.
- Financial snapshot: Fines & fees: \$274, book sale: \$72. We have collected \$2834 through June representing 31% of anticipated book sales, fees and fines revenue for 2019
- Exhibition on the Library's "Gallery Space" is showing works from the Southern Saratoga Art Society
- After unexpected A/C repairs in May, no problems with HVAC and no other problems reported with library's physical plant.
- Motion to approve Director's Report made by Turpin, seconded by Walsh, motion carried.

Youth Services

- Children's Librarian, Liz Liddington attended the ALA Conference in Washington DC, attending 9 workshops.
- Summer Reading Program which is set to run from July 8 through August 8, has decreased sign-ups compared to previous years. The program concludes with a "fitness and personal training" dunk tank for Tim and Liz

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Old Business

- The next step with Strategic Plan is a “visioning session” with Erica Freudenberger, SALS Outreach and Engagement consultant (*was originally scheduled for July 10, postponed to July 16*)
- Trustee Connell will attend the August Friends of the Library meeting and possibly conduct a “Ask exercise” session with the Friends

New Business

- Director McDonough noted a recent swim event at the Waterford Town pool for Austic families. He will contact Town councilperson Laurie Marble to discuss how the library might sponsor events for Autistic families
- Trustee Barb Turpin suggested that the Library host a Town & Village Block Party as a way of engaging more community feedback. Consensus was that a date in October would be best.
- The Board discussed landscaping on the library property. Trustees Turpin & Connell offered to do a weeding morning to cleanup the overgrown “hellstrip” (*note A hellstrip is that leftover piece of land between the sidewalk and the street*)
- To-be-continued: finding/contacting local businesses who might participate in volunteer days to help manage landscaping as an ongoing project

Public Comment No public comment

Motion to adjourn made at 7:25pm by McLeod, seconded by Turpin.

Respectfully submitted, Chris Connell